DUTY TO DESIGNATE A DATA PROTECTION OFFICER

The obligation to designate a Data Protection Officer is stated in Art. 37 GDPR. According to this provision, the controller and processor are required to designate a Data Protection Officer when certain conditions are met. On the 25th of May 2018, controllers as well as processors have to designate a Data Protection Officer (Art. 37(1)(b) and (c) GDPR) in the Federal Republic of Germany, if at least ten people are working with automatic data processing of personal data, § 38(1) sentence 1 FDPA (Federal Data Protection Act). This is aligned with the previous legal situation according to § 4f(1) FDPA-old version.

We develop individual, and according to the client's needs, customized data protection procedures. An external Data Protection Officer serves as a contact person for the management, the company’s employees, the data subjects, and supervisory authorities. Our data protection associates serve the Data Protection Officer in the background and handle incoming enquiries.
ADMINISTRATIVE FINES

If a Data Protection Officer is not designated, the company may be subject to administrative fines of up to € 10.000.000, or up to 2 % of the total worldwide annual turnover of the preceding financial year, Art. 83(4)(a) GDPR. Other data protection violations can be charged with even up to € 20.000.000 or up to 4 % of the total worldwide annual turnover of the preceding financial year, Art. 83(5) GDPR.

DESIGNATING THE RIGHT PERSON

The Data Protection Officer shall be designated on the basis of professional qualities and, in particular, expert knowledge of data protection law and practical experience. According to Art. 37(5) GDPR, the person must be able to fulfill the tasks referred to in Art. 39 GDPR. If an unqualified person was designated, an administrative fine up to € 10.000.000 or up to 2 % of the total worldwide annual turnover of the preceding financial year could be the result (Art. 83(4)(a) GDPR).

OUR SERVICES

Your external Data Protection Officer begins by conducting a data protection audit. Afterwards, we follow up by conducting data protection trainings and elaborating the appropriate documentation. This includes the creation of an individual data protection manual. The process of building knowledge and know-how on data protection may begin.

01 DATA PROTECTION AUDIT
Set the Basis
In the beginning, it is about conducting a client status quo analysis. Therefore, we start our work by conducting a data protection audit. This helps us identify strengths and weaknesses.

02 DATA PROTECTION TRAINING
Increased Transparency
Your employees are trained in data protection and bound to data secrecy. The legal basis of data protection is therefore passed on in our online training tool.

03 DATA PROTECTION MANUAL
Focusing on Your Company
Our external Data Protection Officer will design, in close collaboration with you, an individual documentation. After consulting with management, we adopt guidelines, policies and information for your employees.